

REITOX Heads of Focal Points (HFP)

42nd meeting

26 - 28 May 2010, Lisbon

Agenda item: RTX/42/01a

Final CONCLUSIONS

(version of 24-11-2010)

Wednesday, 26 May 2010

Institutional challenges and perspectives

09:00 - 12:30

Pre-REITOX meeting (agenda to be provided by the REITOX Spokesperson)

12:30 - 14:00 Lunch break

14:00 - 14:30

- 1. Introduction & welcome address (for information and for adoption)**
 - a. Adoption of draft agenda
 - b. Adoption of draft minutes previous meeting (November 2009)
 - c. Welcome address by Dr João Goulão, Chairman of the Management Board of the EMCDDA

Agenda and conclusions adopted, conclusions to be uploaded on the EMCDDA public website

14:30 - 16:00

- 2. Feedback and updates (for info & discussion)**
 - a. Reitox Spokesperson (15min)
 - i. Feedback from the Pre-Reitox meeting (26 May a.m.)
 - ii. Topics of common concern for the NFPs

FONTE

- Charlotte and Tim gave a feedback,
- General feeling that the system and the processes have improved, the experiences are much more positive than two years ago
- Special thanks to the helpdesk for answering quickly, but still some mixed experiences on that
- Still a few pending issues: many queries that are generated by the system, some trivial, some of importance. Need to think harder about the processes by which we answer on queries originated by FONTE. Getting the messages from queries to the right people.
- Need for two or three hours dedicated to FONTE before the next meeting or instead of a workshop, should be focused on specific and concrete issues
- Sometimes lack of communication internally in EMCDDA between project managers.

QUALITY ASSURANCE

- NFPs are conscious of the difficulty of the work to collect feedback and contributions from project managers.
- This year the exercise was a bit unsatisfactory: lack of consistency from year to year (e.g. something that was satisfactory last year is not satisfactory anymore), some people stressed there is some contradiction between asking at the same time for more details and for more concise information.
- Issue of internal consistency.

RELATIONSHIPS BETWEEN NFPs and NATIONAL EXPERTS

- good basis but probably not enough to ensure a good communication flow
- "NFPs are the prime contact point between the EMCDDA and the Member States", so we need to avoid alternative ways of communication that the NFPS do not know nothing about.

RTX ACADEMY

- role and scope? Training oriented to help NFPs to fulfil some of their tasks, or are they expert meetings? We have some concerns that some of them are turning into expert meetings.

ROLE NFPs in COMMENTING EMCDDA WORK PROGRAMME

- reminder that NFPs would like to be consulted about the next year work programme, as promised and agreed with the Director

DOCUMENTS ON TIME

- insist the EMCDDA to send the documents on time, certainly a week before if not two weeks

MEETING

- we have a number of new attendees in the meeting, would be to circulate a list of attendees in advance
- a suggestion could be to turn up the light in the meeting room.
- Sound of the meeting room is also awful.

b. Challenges and perspectives 2010: EMCDDA (15min)

- i. Management Board: the view of the Director
- ii. Scientific Committee
- iii. Open discussion

Proposal Dr Goulão, Chairman of the EMCDDA Management Board, to organise twice per year a joint meeting between the Chairman of the MB, the Director of the EMCDDA, the Chairman of the Scientific Committee and the RTX Spokespersons.

Informal working group of MB, the EMCDDA will present a mid-term review of implementation of the 3-Y Work Programme by July 2011.

EMCDDA WP 2010 implementation is so far fully in line with the initial planning.

Conference on Supply Indicators in October, where NFPs will be associated and invited.

International Cooperation: MoU with Ukraine was signed in January 2010.

Mandate for negotiation of a MoU with Morocco was given to the Director of the EMCDDA.

MoU will be signed in July 2010 with the Pompidou Group of the Council of Europe.

There will be a reorganisation of the structure of the EMCDDA scientific areas: the main elements of the proposal are the reorganisation of a scientific division covering 4 units. A new hierarchical position for scientific coordination of the whole scientific division will be created.

A few messages and questions addressed by the NFPs:

- there is an increasing challenging context as far as human and financial resources allocated to the NFPs and to the national drug information systems that underpin the work of the NFPs are concerned, and would welcome an even stronger support from their respective country's representative in the MB
- NFPs hope that individual members of the MB are/will use more the NFPs as a resource, for instance about the consultation of MB on the Work Programme of the EMCDDA.
- hope to continue the very constructive partnership between the NFPs, the Management Board and the EMCDDA.
- NFPs welcome and agree with proposal Dr Goulão about the meeting twice per year, dates and mechanism to be further decided in the coming weeks, consultation to be coordinated by Reitox Coordination.

- c. Challenges and perspectives 2010: European Commission (20 min)
 - i. EC drug-related programmes and activities
 - ii. Other relevant and news topics
 - iii. Open discussion and way forward

See presentation Maurice Galla.

- d. Challenges and perspectives 2010: Joint Activities EMCDDA-European Commission (40 min)
 - i. Guidelines for Treatment
 - ii. Conference on Supply Reduction Indicators
 - iii. Conference European Neighbouring Countries
 - iv. Open discussion and way forward

MINIMUM STANDARDS

- NFPs will be informed about the progress made by the project by the EMCDDA. When the first draft proposal will be discussed by the experts, then the network of experts will be broadened to other national experts through a consultation of NFPs to identify them.
- NFPs input in appointing the right experts will be critical for making this exercise successful.

SUPPLY REDUCTION CONFERENCE - October 20-22 in Brussels

- Importance of improving what we do in the field of supply reduction. Objective to define a meaningful and feasible set of indicators.
- EMCDDA to disseminate rationale paper as soon as it is finalised
- NFPs are already collecting some information on this area, so would be interesting to present at the conference what is already done by NFPs in this area as far as reporting is concerned.

ENPI CONFERENCE – October 14-15 in Brussels

- NFPs have expressed their wish to be informed about the perspectives for international and technical cooperation with the Neighbouring Countries.

16:00 - 16:30 Coffee break

16:30 - 17:30

- 3. Reitox Development Strategy 2010-2012 (for discussion and decision)**
 - a. Outlines of the strategic document – perspectives and challenges
 - b. Relationship between EMCDDA, NFPs and National Experts
 - c. Open discussion and way forward

PROPOSAL AG for RTX STRATEGY

Approach proposed by the Reitox Coordinator is welcome by the participants and does reflect the current situation and needs for consolidation of the network.

CHARTER OF GOOD COMMUNICATION BETWEEN THE EMCDDA, NFPs and NATIONAL EXPERTS

Draft proposal amended following the comments of the NFPs, and finally adopted on Thursday afternoon.

Thursday, 27 May 2010

Thematic and/or operational activities

09:00 - 10:30

4. 2010 EMCDDA work programme: Revision reporting and data collection tools (for info & discussion)

- a. State of play revision of the sets of indicators in Situation area
 - i. Revision of Treatment Demand Indicator
 - ii. Revision of Problem Drug Use indicator
 - iii. Revision of Infectious Diseases indicator – update

TDI REVISION

- The deadline of Nov 2011 for adoption of the new guidelines means that data coll can start only in January 2012 at the earliest, which means that those data will be provided in September 2013, or in September 2014 at the latest.
- The EMCDDA is aware of the necessity to foresee a transition period and will assess whether it is needed and possible to provide some technical support to the NFPs.
- The main problem with the TDI is that the aggregation of existing data is not always useful or meaningful. It does not mean that NFPs need to change the structure of the database, but more the extraction and aggregation of data.
- NFPs welcome and take note of the information and look forward the next information and consultation to take place at the next November meeting.

PDU

- NFPs welcome and take note of the information and look forward the next information and consultation to take place at the next November meeting.

DRID

- NFPs welcome and take note of the information regarding the progress made in the development of the DRID protocol, in particular the “behavioural section”, which is part of the information to be collected on voluntary basis, upon availability of the information in the MS.

b. Plans for restructuration of the sets of indicators in Responses area

- i. Overall perspectives for restructuration of the sets of indicators for Responses
- ii. First overview of revision of SQ 32

RESPONSES INDICATORS

- NFPs consider it is a good step forward in working on a definition of SR Interventions.
- Draft internal paper on data collection strategy to be presented to the NFPs at least two weeks before the RTX meeting.

REVISION SQ 32

- EMCDDA to present at November RTX Meeting its plans and time schedule for the revision and update of the reporting cycle.
- EMCDDA will come back to the NFPs at next November for a proposal about how to collect this information at the next November meeting.
- Pre-filled questionnaire is considered by NFPs as a very good idea.

c. Open discussion

10:30 - 11:00 Coffee break

11:00 - 11:30

- 5. 2010 EMCDDA work programme: Selected Issues (for info & discussion)**
- a. Selection of topics for Selected Issues for reporting 2011– state of progress
 - b. Selected Issues for reporting 2010 – choices made by NFPs
 - c. Open discussion

- NFPs very much appreciate to be informed about how the work will be organised the next year.
- EMCDDA to put on the RTX Extranet all the literature that was reviewed for preparing the presentation of this meeting.
- EMCDDA to make Prison Monitoring Strategy document available on RTX Extranet when finalised.
- NFPs and EMCDDA agree to change “drug tourism” with “cross-border mobility of drugs users”.

11:30 - 12:30

- 6. 2010 EMCDDA work programme: Quality Assurance (for info & discussion)**
- a. Overall quality feedback
 - b. Implementation profiles 5KI: perspectives 2010-2012
 - c. New format for Final Activity Report
 - d. Open discussion

- NFPs are clearly conscious of the difficulty of the work to collect feedback and contributions from project managers.
- This year the exercise was a bit unsatisfactory: lack of consistency from year to year (e.g. something that was satisfactory last year is not satisfactory anymore), some people stressed there is some contradiction between asking at the same time for more details and for more concise information.
- EMCDDA to present at the next November meeting a working paper with the perspectives for further developing the quality assurance over the next two-three years.
- NFPs take note and welcome the approach adopted for the update of the Implementation Profiles on the 5KI.

12:30 - 13:00

- 7. FONTE implementation and developments (for info & discussion)**
- a. State of progress and feedback last data collection exercise
 - b. Feedback NFPs on last data collection exercise and on updates tools
 - c. Position EMCDDA regarding continuous reporting through FONTE
 - d. Conclusions and way forward

- EMCDDA to organise a training session on FONTE before or during the next Reitox HFP meeting in May 2011 (to be prepared and coordinated by RTX and FONTE coordinations, so as to include FONTE, Quality Assurance and RTX Academy activities over the next reporting and data collection exercises.
- NFP found very useful and interesting the exercise of checking the names and accesses of national experts and NFPs staff to FONTE.
- NFPs invited to send feedback, comments and suggestions about their experience of first full use of the NR guidelines by 15 July.

13:00 - 14:30 Lunch break

14:30 - 16:00

- 8. Workshops around the topic “improving visibility and perceived added value”**
 - a. General introduction to the workshops
 1. workshop 1: AR national launches and press releases
 2. workshop 2: Increasing visibility and added value: experience of the network?
 3. workshop 3: Dissemination at national level: current practice and perspectives

16:00 - 16:30 Coffee break

16:30 - 17:30

- 8. Workshops (continued)**
 - a. Feedback from the different workshops in plenary
 - b. General discussion
 - c. Conclusions and way forward

Friday, 28 May 2010

Capacity development and quality assurance / networking

09:00 - 09:30

- 9. Overview Annual Report 2010**
 - a. Outlines Annual Report 2010
 - b. Open discussion and way forward

- NFPs welcome the exercise and confirm the interest to have the same presentation every year at the May meeting in the future.
- Need for statement explaining on which basis the decision is taken to integrate new or more recent information in the Annual Report, as NFPs may be sometimes in difficult position so as to check/validate an information they do not necessarily have access to.

09:30 - 10:00

- 10. Reitox grant agreements 2010**
 - a. Feedback from last Court of Auditors exercise
 - b. Overall situation and room for improvement
 - c. Open discussion and way forward

- NFPs welcome the presentation and confirm their availability for further improvement and consolidation of the management and implementation of the grant agreements.

10:00 - 11:00

- 11. Communication and dissemination (for info & discussion)**
 - a. Glossary project with CdT Luxembourg
 - b. Launch Annual Report 2010
 - c. Open discussion

- EMCDDA to provide NFPs with login and password in IATE, and with the list of terms.
- By end of June M-J will make a search for definitions of the 100 terms identified by the EMCDDA.
- EMCDDA and CdT to explore ways to extend at least in electronic format the glossary to other NFPs that are not yet members of the EU.
- EMCDDA to send a more detailed schedule of the work together with the list of terms, and of the contribution of the NFPs- end of June.
- RTX Unit to launch a systematic preparatory exercise for national launches by 1st September.

11:00 - 11:30 Coffee break

11:30 - 12:00

12. Risk Assessment on Mephedrone (for info & discussion)

- a. Conclusions joint report EMCDDA-EUROPOL and introduction to Risk Assessment
- b. Open discussion

- NFPs welcome the presentation and confirm their interest for further exchange of information on this topic.
- The format of keeping the last part of the RTX meeting for content and capacity building appears to be very useful as it facilitates the exchange of information between the NFPs and the EMCDDA and it allows the EMCDDA to share with the NFPs some conclusions and new knowledge produced on the basis of the data and information collected by or with the support of the NFPs. .

12:00 - 12:40

13. International cooperation and technical assistance (for info & discussion)

- a. IPA3 project: project's kick-off meeting + Reitox Coaching system
- b. European Neighbourhood Policy: state of play
- c. Joint Manual on "Building National Observatories": State of play
- d. Open discussion

- NFPs welcome the presentation and confirm their interest for further exchange of information on this topic.

12:40 - 13:00

14. Summary & conclusion